

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes April 8, 2025 6:00 pm

CALL TO ORDER: By Fred Hamann At 6:05 pm

TRUSTEES: Fred Hamann- President 8-29, Katie Gagnon-Vice President 8-27, Rebecca Wilson-Secretary 8-26, Marie Gagnon 8-25, Tracy Barron 8-28, Shae Evans 8-30 *Ending Term date after name

Library Supervisor - Sarah Roberts

City Council Representative - Jennifer Bishop

Absent: Jennifer Bishop and Katie Gagnon

GUESTS: Eila Whelchel

Minutes: March 2025

Moved to accept by Marie Gagnon 2nd by, Fred Hamann **APPROVED**/REVISED

OLD BUSINESS:

- **Grants - Update:** .We received the WSL Teen Internship Grant but the funds may not come because of the Federal Government Cuts. We will ask the Friends to help sponsor if the money does not come through. Sarah has a rubric for interviews and will follow through with getting Trustees to help with the interviews. United for Libraries and Penguin Random House Grant was not received. Vacancy P. Winans Grant was approved for \$4,000. WSL 2025 TTRPG Innovation Grant was approved but is in limbo due to IMLS Funding (\$7,000.00)
- **ADA Compliance** -The painting of the ADA compliant lines will be done in the spring and this will complete the ADA updates.
- **Building Update**
 - Front Window Repair- Andrew Knee Update** The windows are double paned.
 - Stained Glass Update** - Katie and Marie went to the planning commission and the windows were approved. Katie will update us at the next meeting.
 - Pointing Rocks in Basement** - Will be done later this spring or summer
 - Painting Entryway** - Marie and Louie are working on patching and have 5 gallons of paint and rollers.
- **Selection of Library Trustee** - Tracy Barron and Shae Evans are our new Trustees and were given a copy of the Bylaws.
- **HOURS (S/E/C) March 15-March 31: 24/20/0**

NEW BUSINESS:

- **On - Call Person has given her notice for the end of April** - Sarah said she will see that the position will be put into the paper. The on call position is 5 to 10 hours per month at \$20. Per hour. .
 - **Fred and Sarah met with Marty and Randy.** Randy would like to have the library be in total control of the Library monies. By the bylaws and other complicating reasons several of the board members were not in favor of this arrangement. Further discussion will be had. It was also discussed that monthly hours need to be put in the minutes.
 - **Evaluation of Library Staff** - The Board Chairman of the Trustees is responsible to conduct evaluation of the Library Supervisor. The Library Supervisor is responsible for evaluation of workers. Rebecca will work with Sarah to create an evaluation form.
 - **Review of purchase order forms -ACTION** Rebecca Wilson made a motion to approve the purchase orders. Fred Seconded and the motion carried.
 - **Librarian Report: See Report**
 - **Grants for upstairs archival area** - Katie is looking into the possibility of making the upstairs into an archival storage area that could include area partners such as the Waitsburg Times and the Waitsburg Historical Society. She has approached Lane with the Times but has not heard back from her. It was suggested that she could look into archival areas such as Fort Walla Walla, Penrose Library, Whitman College and possibly Dayton Library. **Tabled**
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- **Next Meeting:** May 13, 2025 at 6:00 pm
 - The meeting was adjourned at 7:03 pm by Fred Hamman

Respectfully submitted by Rebecca S. Wilson