

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes January 9, 2024 6:00 pm

CALL TO ORDER: By Marie Gagnon At 6:00 pm

TRUSTEES: Marie Gagnon-Chair 8-25, Jim Leid–Vice-Chair 8-27, Sherri Erikson 8-24, Rebecca S Wilson 8-26, Beka Compton 8-28 *Ending Term date after name
Library Supervisor - Sarah Roberts
City Council Representative - Jillian Henze
Absent: Jim Leid

GUESTS: Michael Ferrians, Eila Whelchel

Minutes: December 2023 meeting

Moved to accept by Sherri Erikson 2nd by, Beka Compton **APPROVED**/REVISED

OLD BUSINESS:

- **Budget: Update** The City Council approved the City budget (including the Library budget) on December 20, at 7pm at City Hall. Rebecca Wilson and Marie Gagnon attended and thanked the council for their support. Jillian Henze commented that council members appreciated the Library Report. Sara reported that Randy has asked her to attend the next council meeting and give a report. Jillian reinforced that showing the impact of the library in our community is important to the council.
- **A Letter of Appreciation to the Friends - Update** Beka is continuing to follow up on this.
- **Four Letters of Appreciation 2 to the AAUW, 1 to McGregors 1 to Anita Baker for Ranger Rick- Update** Rebecca completed this. Sarah informed us that our Thank You Letters made a difference with Caroline from the AAUW sending 9 more boxes of new books through her son and daughter-in-law to the library. Some of these books include copies of both Spanish and English of the same book which is very needed in our library. It was requested to send a Thank You to Karen Gregutt for the children's room seating. The children are enjoying them.
- **Grants - Update** Sarah reported that we have received the ArtWalla Grant in the amount of \$1,000. The grant will run from February-August on the first and second Saturday of the month. Each session will feature a themed art style/artist and has a tie-in book. There will be take-and-make kits for community members who can't attend in person. December 13, Sarah applied for the Penguin Random House Grant for Small and Rural Libraries. There are two other grants that need to have applications made;
1.Yancey P Winans Community Grant Due March 1
2.Dollar General Summer Reading Grant opens soon

NEW BUSINESS

- **Elections for Chair, Vice Chair, Secretary**

Rebecca made a motion that the following slate of officers be elected to offices on the Board of Trustees. Beka Adams as Chair, Jim Leid as Vice Chair and Rebecca Wilson as Secretary. Sheri Erickson seconded and the motion carried.

- **Main floor painting project** - The painting of the children's room and the front door will complete our painting project on the main floor. Marie will contact Meticulous Touch to see when they can complete these projects. The ideal of the project is for the Children's room to be painted soon and the door when weather permits. Marie and Sarah have ideas on how this will look and how to stay open when the work is done. Marie has access to a rolling cart to use in the front room of the library so that children will have a selection of books to choose from during the painting.
- **ADA Compliance** - When Sarah was reshelving books - Randy brought an ADA compliance officer through the library. Reviewing the report, Sarah has researched signs that are ADA compliant to order. Marie/Sarah have worked on a list and identified the projects that need to be completed. Sherri and Rebecca offered help and we as Trustees will complete as many of these tasks that we can.
- **Review of purchase order forms - Action** Rebecca made a motion to allow the purchases. Sherri seconded and the motion carried.
- **New Policies to Revise** - work on volunteer policy and form for adults and students. Rebecca set up a time to help Sarah. Item tabled

- **Librarian Report: - see Librarian Report**

Please note the Programs: Erick Umphrey will be working with Seed Starting/Saving Workshop. Smokey the Bear Reading Challenge - is through the US Forest Service and will be used for Spring Break. Read, Review, Report will be used for the summer reading program.

Sarah is still working on getting the survey out. A discussion was had on ways to get the survey to the public - Times, E-mail, text message, and other options were discussed. Also, please note Projects Moving Forward.

Rebecca noted that the new coat rack holders in the hall are perfect.

- **Next Meeting:** February 13, 2024 at 6:00 pm
- **Adjournment:** 6:55pm Submitted by: Rebecca S. Wilson