

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes December 10, 2024 6:00 pm

CALL TO ORDER: By Beka Compton At 6:06 pm

TRUSTEES: Beka Compton-Chair 8-28, Rebecca Wilson-Secretary 8-26, Marie Gagnon 8-25, Katie Gagnon 8-27, Fred Hamann 8-29 *Ending Term date after name
Library Supervisor - Sarah Roberts
City Council Representative - Jennifer Bishop

Absent: All Present

GUESTS: Eila Whelchel

Minutes: October 2024 and November 2024

Moved to accept by Fred Hamann 2nd by, Marie Gagnon **APPROVED October and November with minor corrections**/REVISED

OLD BUSINESS:

- **Grants - Update: Please See Librarian Report.** Sarah presented the Waitsburg Historical Display and Children's Wal as completed and the report is due in February. Sara submitted the AAUW Grant with a focus on Middle School/High School Stem Programming and career awareness. Status for the AAUW grant will be known in February.
- **ADA Compliance - Update -** The concrete slab was completed with the help of Mitch Gagnon, Louie Gagnon, Jim Wilson, Andrew Knee. Thank you cards need to be written to these individuals. The painting of the ADA compliant lines will be done in the spring.
- **Building update**
Quote from Andrew Knee - The quote for putting three windows with thermal pane in preparation of the stain glass was voted on to present to the Friends of the Library to see if they would be willing to help with the upfront money in the amount of \$1,943.30. Fred moved and Marie seconded and the motion carried.
Stained Glass Update - Katie presented a drawing from Light and Line that she received that shows a mountain with books ideas. The group felt that it would be better to have a more "Waitsburg look" to the windows and that it would be good to open it up to local artists to help with development of the picture. Ross Hamand's name was mentioned, along with the Tates and any other local artists in town that would like to think about presenting what they feel would be appropriate for the windows. Katie will continue to work on this and return to the group with new ideas.
Loitering procedure - Procedures to help with homeless and vagrants that come into the library was talked about because of the situation that presented itself. Some

homeless adults from Walla Walla came down to the Waitsburg Food bank and came into the library and took over the childrens room and camped out. Fortunately Karen Huwe and Alan came to the rescue of the library worker and helped the homeless find another place to be but the situation made the library worker very uncomfortable. The Trustees decided that a list of emergency contacts needs to be made and posted with code phrases to be used to alert the emergency contacts that workers in the library need help. Emergency Contact list needs to include 1st contact during City Hall open hours should be Randy Hinchcliff, after contacting and making sure they will support this endeavor are: Jim Romine, Lannie Adams, Fred Hamond (Volunteered). A code could be something about a certain book being available for pick-up now. Beka said she would make a draft of the procedure.

NEW BUSINESS:

- **Review of purchase order forms -ACTION** None
- **Librarian Report: See Report**
- **Officers for next year** - tabled
- Thank you was given to Marie for the beautiful cloth tree she created for the library.
- **Next Meeting:** January 14, 2025 at 6:00 pm
- The meeting was adjourned at 7:05 pm

Respectfully submitted by Rebecca S. Wilson