

WELLER PUBLIC LIBRARY BOARD MEETING

February 14, 2023

CALL TO ORDER: By Chair, Michael Hubbard. At 6:00 PM

TRUSTEES: Michael Hubbard–Chair 8-23, Jim Leid–Vice-Chair 8-27, Sherri Erikson 8-24, Marie Gagnon 8-25, Rebecca S Wilson 8-26 *Ending Term date after name Librarian: Twila Tate

Absent: Rebecca Wilson

GUESTS: Jillian Henze

January minutes emailed on: 1-19-2023

Moved to accept by Marie 2nd by, Sherri. **APPROVED/REVISED**

February Minutes emailed on: 2-21-2023

OLD BUSINESS:

- **Bathroom Remodel:** Bathroom is complete. Total cost was \$ 10,276.47 for this project. Contractor was Tim Able with friends paying \$5,000, coming from a ADA grant received, and City of Waitsburg paying \$5,276.47.
- **Bylaws.** Table this until next meeting.
- **Pay increase for staff:** Staff was given a salary increase now paying \$15.74 per hour.
- **Thermostat:** Installed 2 new thermostats In main room, complete with locking case around them.
- **Children's Room Repair:** Repair and Painting will start soon .
- **Purchase Request Forms:** Twila had one for \$427.08 Spanish Books from Joe and Tina *Microsoft Giving, One for \$328.71+tax for Kids books paid by City. One for \$806+ tax, Adult Fiction paid by FOL. Request for payment to Tim Able for bathroom for \$2880.63 paid by City.

NEW BUSINESS

- **Future Plans for Library:** Tabled until next month meeting.
- **Priority on projects:** Tabled until next month meeting.
- **New Library Hours:** It was decided to be open 20 hours a week. Starting April 1 2023, new hours will be WED & THUR 1-6 pm FRI & SAT 9am - 2 pm.
- **Roof repair:** It was noticed that the roof needs a little repair. Will check with Randy from city to see when roof was put on, maybe it is still under warranty.
- **Fire Insurance Coverage:** Currently we have \$178,000 for building, \$275,000 for contents. We will be updating the amounts in December before policy renewal.

LIBRARIAN REPORT

Staff created 50 Arts Kits. They are keeping Web site and social media up to date. Story time has been slow the last 2 months.

Twila has met with Mark Pickel to see how the public library can support the school. Talked about all students getting a library card. Bringing classes to library for field trips. Mr. Pickel stated that any events the library would like to have at school is most welcome once approved.

Summer reading programs titled "All Together Now". Burke Boxes coming to Weller in March. Seattle Science Center Traveling Exhibit at Weller this summer .

Grants are being looked into by Twila, Tiffany B, and Lisa W. For books, improvements such as painting entire library, and the remodel of upstairs.

Twila invited Contractor/Developer, Allen Ketelsen to do a walk through of upstairs building, he requested information with square footage of space.

Donations to Weller were a wireless barcode reader with barcode sheets of labels, and pre-printed scannable Library Cards.

Twila will offer beginning sewing class this summer.

Next Meeting: March 14, 2023 at 6:00 pm

Adjournment: 6:45 Submitted by: Marie Gagnon