

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES Minutes

June 13, 2023 6:00 pm

CALL TO ORDER: By Vice Chair Jim Leid At 6:00 pm

TRUSTEES: Michael Hubbard–Chair 8-23, Jim Leid–Vice-Chair 8-27, Sherri Erikson 8-24, Marie Gagnon 8-25, Rebecca S Wilson 8-26 *Ending Term date after name Librarian: Twila Tate
Absent: Michael Hubbard

GUESTS: Jillian Henze Waitsburg City Council Representative

Minutes: E-mailed on 6/13/2023 For May Meeting

Moved to accept by Sherri Erikson 2nd by, Marie Gagnon **APPROVED**/REVISED

OLD BUSINESS:

● **Pay increase for staff Update: Update**

After a discussion of budget amounts and the knowledge that we must spend all our money by December 31 of this year Sherri Erikson motioned to increase salaries for all employees by \$2 an hour. Marie Gagnon seconded and the motion carried. Jim Leid will contact Randy. Performance reviews will be completed in August.

● **Inventory and Building Replacement Costs: Update - Mike has this under control.**

The trustees were concerned about the inventory and replacement cost and if the insurance included the building and New lift.

● **Report on upstairs windows and door - Marie Gagnon - Jim's Glass came and took measurements.**
The six windows and door will be approximately \$8,548. Rebecca Wilson motioned to proceed, Sherri Erikson seconded and the motion carried. Marie will talk with Randy and move this forward.

● **Projects: Start thinking about how you want the library to look and projects that need to be done in the next 5 years (strategic plan)**

Projects and prioritize the completion of projects currently in progress and developing a plan of items that need to make the library a welcoming safe historically esthetic environment. Twila gave us estimates for the following and the projects were prioritized in the following order::

1. New windows
2. New electrical- \$56,000 for a 600 amp service with new lights and other fixtures
3. New plumbing- \$2,700-\$3,000
4. Update bathrooms/kitchen area
5. Repair/replace damaged ceiling and walls, to include installing new sheetrock, taping
6. Paint walls
7. HVAC units-\$28,000-36,000 -compressor and install heads
8. Refinish hardwood floors-\$17,000

● **A grant has been received to paint the first floor -Twila will get some estimates from Gary's Paint.**

● **Library Staff Policy updating WPL Circulation Policy: Complaint:** Patron from Dayton complaining about an LGBTQ+book "Different kinds of Fruit" by Kyoe Lukoff being on the shelf Twila gave a Draft of the suggested policy for the Trustees to review. Rebecca Wilson motioned to accept the suggested policy, Marie seconded and the motion carried. The board requested posting in the library, online and putting on the website.

● **Grant for Summer Reading Program: Going well**

- **NEW BUSINESS**

Rebecca Wilson motioned to accept the bills for cleaning supplies, Marie seconded and the motion carried.

The question of What our policy is on Who should be able to get library cards was discussed. Our Mission and Vision needs to be restated and examined. Who are we serving? Should there be fees for individuals outside of our tax base?

Marie Gagnon made a motion to allow any child that comes in for the summer reading program, the librarian may give a library card and the use of the library. Sherrie Erickson seconded and the motion carried.

- **Librarian Report:**

Next Meeting: Tuesday, July 11, 2023 at 6:00 pm

Adjournment: 7:15 pm Submitted by: Rebecca S. Wilson