

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes February 11, 2025 6:00 pm

CALL TO ORDER: By Marie Gagnon At 6:12 pm

TRUSTEES: Beka Compton-Chair 8-28, Rebecca Wilson-Secretary 8-26, Marie Gagnon 8-25, Katie Gagnon 8-27, Fred Hamann 8-29 *Ending Term date after name
Library Supervisor - Sarah Roberts
City Council Representative - Jennifer Bishop

Absent: Beka Compton

GUESTS:

Minutes: January 2025

Moved to accept by Fred Hamann 2nd by, Katie Gagnon **APPROVED**/REVISED

OLD BUSINESS:

- **Grants - Update: See Library Report Jan-Feb 2025**
- **ADA Compliance** -The painting of the ADA compliant lines will be done in the spring and this will complete the ADA updates.
- **Building Update**
Quote from Andrew Knee Update - The Friends approved the \$2,157 and will pay half to get started and rest on completion.
Stained Glass Update- Katie Gagnon hopes to have some sketches by next month's meeting.
- **Loitering procedure Update and Action** Fred Hamann made a motion to adopt the procedures and Rebecca Seconded the motion carried.
- **Lane Qwinn Times Update and Action** - Lane has decided to go a different direction and create her own non-profit and had someone donate some monies to keep the paper going.

NEW BUSINESS:

- **Evaluation of Library Staff** - The Board Chairman of the Trustees is responsible to conduct evaluation of the Library Supervisor. The Library Supervisor is responsible for evaluation of workers.
- **UPDATE:** Last month The Trustees reviewed the budget and the following action was taken: Salary Increase **ACTION** Katie Gagnon motioned to increase Erin Elsey's pay to \$20 per hour since she has completed her evaluation period and increase all other

employee's pay by 2%. Rebecca seconded the motion and the motion carried. It was also stated we need to include evaluation of Sarah and Sarah needs to evaluate the other Library workers. Katie Gagnon voted to approve a raise of \$28.00/hr for Sarah, Rebecca Wilson seconded and the motion carried., Marie Gagnon will speak with Randy about the raises.

- **Action:** Acceptance of Beka Compton Letter of Resignation as Chairman and Trustee was accepted and Katie will send a thank you letter for her service. Jennifer Bishop will report to the City Council of her resignation. Marie Gagnon will get a notice to the Times for a vacancy in the Board of Trustees and ask for applications.
- **Review of purchase order forms -ACTION** Katie Gagnon motioned to approve Purchase order, Fred Hamann seconded and the motion carried
- **Librarian Report: See Report**
- **Officers for 2025 year** - President - Fred Hamann, Vice President- Katie Gagnon and Secretary- Rebecca Wilson

- **Next Meeting;** March 11, 2025 at 6:00 pm
- The meeting was adjourned at 7:03 pm

Respectfully submitted by Rebecca S. Wilson